

BUBBENHALL PARISH COUNCIL



Locum Clerk : Louise Baudet
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Birmingham B46 1BB
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25th July 2022

TO : All Councillors, Bubbenhall Parish Council

Dear Councillor

You are hereby summoned to attend a meeting of Bubbenhall Parish Council at Bubbenhall Village Hall on Tuesday 26th July 2022 at 7.30pm. Please forward any apologies for absence to myself or the Chair

Yours faithfully

Louise Baudet
Locum Clerk to the Parish Council

Members of the public and press are welcome to attend

A G E N D A

1. Apologies : to receive apologies and approve reasons for absence
2. Public participation : to adjourn to allow public participation for 15 minutes. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration at the discretion of the Chair. If members of the public wish to raise issues which are not on the Agenda, they should notify the Clerk 5 working days prior to the meeting. Members of the public may not take part in the Parish Council meeting itself
3. Declarations of interest
 - 3.1 Councillors are reminded of the need to update their Register of Interest
 - 3.2 To declare any personal interests or prejudicial interests in items on the Agenda and their nature
 - 3.3 To receive, consider and approve any requests for dispensation relating to Agenda items
4. Minutes of previous meeting : (a) to receive and approve the minutes of the meetings held 31st May 2022 and 28th June 2022 (public sections of meeting)

5. Progress reports/information (items of update for Parish Council – not for decisions)
 - 5.1 Update on flooding at Sweet Briars
 - 5.2 A445 street light update
 - 5.3 Village Green update
 - 5.4 Green Shoots update
 - 5.5 Skills audit update
 - 5.6 Climate emergency plan update
 - 5.7 Update on Internal and External audit
 - 5.8 Update on Land Registry and solicitor
 - 5.9 Update on appointment of Groundsperson
6. Planning applications and other statutory and non-statutory consultations :
 - 6.1 To receive and comment on any other applications received
 - 6.2 Information from Ryton on Dunsmore PC re R22/0590 extension of Sunrise Park
 - 6.3 To receive information on planning decisions and decide any actions as appropriate
7. Appointment of new Clerk ; to agree advert and Job Description for position of Clerk, to agree appointment timescales, to approve WALC model Contract of Employment.
8. Finance
 - 8.1 To approve accounts for payment
 - 8.2 Finance update for approval
 - 8.3 Nominations for Audit and Scrutiny Committee – co-option of representatives
9. Matters relating to Youth Space and Recreation ground : to receive update and any decisions
10. Highways and Footpaths : to consider/decide matters relating to Highways and Footpaths in the Parish, including discussion re soft verges (ref May meeting)
11. Defibrillator : to consider Parish Council taking over responsibility for Defibrillator and management of scheme and volunteers.
12. Information items : to consider and discuss items for information and comment if appropriate:
 - 12.1 County Councillor report
 - 12.2 District Councillor report
 - 12.3 Matters relating to the parish from Councillors and Clerk – this is an opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas.
 - 12.4 Communications list
13. Confidential matters : to consider the exclusion of the public and press in the public interest for discussions and decisions in relation to either Personnel matters or Legal matters
14. Date of next meeting – 6th September 2022. Extra-ordinary meeting if required to sign AGAR and confirm appointment of new Clerk before September.
15. Termination of meeting